



NC: FINANCIAL MANAGEMENT N4 -N6 (18 MONTHS)

COURSE DESCRIPTION

The programme progresses through three levels. Each N level takes place over one semester. After each semester, students are eligible for a National Certificate on that level. We recommend continuing through all three levels in order to qualify for the National Diploma. The National Diploma requires students to work for 18 months at a Financial Institution before they are entitled to receive a National Diploma.

FACULTY OF BUSINESS



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ARTICULATION OPTIONS

4:

N4

This qualification has been designed to allow entry into N5.

N5

This qualification has been designed to allow entry into N6.

N6

Higher certificate, Diploma or Bachelor's Degree.

The following criteria must be met in order to write the National DHET Examinations

* DP 40%

* Attendance Ratio 80%

ENTRY LEVEL REQUIREMENTS

1:

Learners who want to register for this qualification must have;

N4

- An appropriate National Senior Certificate or Grade 12 with Accounting
- NCV L4

N5

- A National Certificate: N4: Financial Management or an Equivalent Qualification

N6

- A National Certificate: N5: Financial Management or an Equivalent Qualification

MODULES BY SEMESTER

2:

N4

- Financial Accounting
- Computerized Financial Systems
- Management Communication
- Entrepreneurship and Business Management

N5

- Financial Accounting
- Computerised Financial Systems
- Cost and Management Accounting
- Entrepreneurship and Business Management

N6

- Financial Accounting
- Computerised Financial Systems
- Cost and Management Accounting
- Entrepreneurship and Business Management

LEARNING OUTCOMES

3:

Recipients of this Qualification will be able to:

- Partnership, financial statements, stock control, insurance claims, interpretation of annual statements.
- The management of business operations, leadership, planning, Organising and control.
- Payroll entries, pay slips, spreadsheets Excel.
- Advance theory; Word Processing, Spreadsheets and Database Programmes.

- Companies and Close Corporations, cash flow statements, credit agreements and internal auditing.
- An overview of start-up possibilities in business, strategic growth and competitive advantage
- Financial statements and budgeting on Pastel, Advanced Excel spreadsheet.
- Extensive theoretical knowledge and advanced Word Processing graphics, labels, styles, etc.

JOB OPPORTUNITIES

5:

Find Employment

- Accountant for a small firm
- Accounting Technician/Clerk
- Bookkeeper

- Debtors/Creditors Clerk
- Payroll Administrator
- Assistant to a Cost Accountant

- Internal Auditor Clerk
- Office Manager

LEARNING OUTCOMES

6:

Completion of National Certificates: Financial Management N4, N5 and N6 as above plus 18 months of practical experience in a workplace shall result in the award of a National Diploma: Financial Management.



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