



## NC: PUBLIC MANAGEMENT N4 -N6 (18 MONTHS)

### COURSE DESCRIPTION

The programme progresses through three levels. Each N level takes place over one semester. After each semester, students are eligible for a National Certificate on that level. We recommend continuing through all three levels in order to qualify for the National Diploma. The National Diploma requires students to work for 18 months in a Public Management department before they are entitled to receive a National Diploma.

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# NC: PUBLIC MANAGEMENT N4 -N6 (18 MONTHS)

## 1: ENTRY LEVEL REQUIREMENTS

*Learners who want to register for this qualification must have;*

### N4

- AAn appropriate National Senior Certificate or Grade 12
- NCV L4

### N5

- A National Certificate: N4: Public Management or an Equivalent Qualification

### N6

- A National Certificate: N5: Public Management or an Equivalent Qualification.

## 2: MODULES BY SEMESTER

### N4

- Public Administration
- Computer Practice
- Management Communication
- Entrepreneurship and Business Management

### N5

- Public Administration
- Public Finance
- Municipal Administration
- Computer Practice

### N6

- Public Administration
- Municipal Administration
- Public Finance
- Public Law

## 3: LEARNING OUTCOMES

*Recipients of this Qualification will be able to:*

- Public finance
- Personnel management
- Sustainable development
- Legislative procedures
- Information technology
- Knowledge – skills – applications necessary for public managers to models of governance

## 4: ARTICULATION OPTIONS

### N4

This qualification has been designed to allow entry into N5.

### N5

This qualification has been designed to allow entry into N6.

### N6

Higher certificate, Diploma or Bachelor's Degree.

The following criteria must be met in order to write the National DHET Examinations

- \* DP 40%
- \* Attendance Ratio 80%

## 5: JOB OPPORTUNITIES

*Find Employment*

- Public Sector General Manager
- Public Sector Administration Manager

- Public Sector Human Resource Manager
- Data Capturer
- Municipal Officer

- Community Co-Ordinator
- Clerk
- Communication Officer

## 6: LEARNING OUTCOMES

Completion of National Certificates: Public Management N4, N5 and N6 as above plus 18 months of practical experience in a workplace shall result in the award of a National Diploma: Public Management.



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